**\*\*If you would like your school counselor to write a letter of recommendation,**

**complete and return (via email) by September 21, 2018.\*\***

**Parent/Guardian Information Form**

**James Madison High School**

9/11/2018

**Student** **Name**

**Parent/Guardian** **Name**

**Phone Number** **Email**

*Please take some time to share your insights about your child that will aid the counselor in writing a letter of recommendation on your child’s behalf. We have found that parents know their child best and often provide excellent information that we can use to write a much richer recommendation letter.* ***Please be aware that by completing this form, you are giving the counselor permission to share any of the information provided with the colleges.***

1. How would members of your community (teachers, close friends, family, church leaders, etc.) describe your child?
2. Are there any unusual circumstances that have affected your child's education? If yes, describe how your child has overcome obstacles or demonstrated strength, courage, or resiliency.
3. Describe how your child has matured throughout high school.
4. Please share a story about your child that depicts his or her character.
5. What do you enjoy most about your child?
6. Is there any other information you would like to share with the school counselor to portray an accurate description of your child to colleges and universities?

**Please return this form directly to your child’s school counselor.**

**We encourage email submissions to the counselor at the following addresses:**

**Student Last Names Counselor Name Counselor Email**

A-Cez Taylor Oakley tmoakley@fcps.edu

Cha-Fit Brandy Buckley [blbuckley@fcps.edu](mailto:blbuckley@fcps.edu)

Fiu-Jam Alex Gorman [apgorman@fcps.edu](mailto:apgorman@fcps.edu)

Jan-Mas Sheri Masich [srmasich@fcps.edu](mailto:srmasich@fcps.edu)

Mat-Pet Erin Kennedy [eekennedy@fcps.edu](mailto:eekennedy@fcps.edu)

Peu-Stem Ashley Anderson [abanderson@fcps.edu](mailto:abanderson@fcps.edu)

Sten-Z Lauren Robarge [elrobarge@fcps.edu](mailto:elrobarge@fcps.edu)

ESOL School Counselor Tonya Lathom [talathom@fcps.edu](mailto:talathom@fcps.edu)